

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE GREEN  
VALLEY COUNTY WATER DISTRICT HELD  
FEBRUARY 13, 2020**

A Regular Meeting of the Board of Directors of the Green Valley County Water District was called to order by Vice President Phillips at the hour of 7:00 P.M. on February 13, 2020 at the Green Valley County Water District Office. Vice President Phillips began the meeting by leading a recitation of the Pledge of Allegiance.

Directors present were: Jeff McCracken, Bob Garth, Dave Phillips and Joe Randles. Also present were General Manager, Kevin Francis and District Secretary, Laura "cha" Verneti.

**Item 5 Approval of Agenda**

The Vice President asked for a motion to approve the agenda. A motion was made to approve the agenda by Director Phillips and seconded by Director Garth and was carried (4-0).

**Item 6, Election of Officers**

A nomination of Dave Phillips for President was made by Director Garth and seconded by Director McCracken. Dave Phillips was elected President (3-0), President Phillips abstained.

A nomination of Jeff McCracken for Vice President was made by Director Garth and seconded by Director Phillips. Jeff McCracken was elected Vice President (3-0). Vice President McCracken abstained.

A nomination of Bob Garth for Treasurer was made by President Phillips and seconded by Director McCracken. Director Garth was elected Treasurer (3-0). Treasurer Garth abstained.

**Item 7 Approval of Minutes**

The President called for a motion to approve the Regular Meeting Minutes of January 9, 2020. A motion was made to approve the Regular Meeting Minutes of January 9, 2020 by Director Randles and seconded by Director McCracken and carried (4-0).

**Item 8 Approval of Treasurer's Reports**

The President called for a motion to approve the Cash Disbursements from 01-01-20 through 01-31-20 and to approve the Treasurer's Report of January 2020. A motion was made to approve the Cash Disbursements from 01-01-20 through 01-31-20 and to approve the Treasurer's Report of January 2020 by Director McCracken and seconded by Director Garth and carried (4-0).

The President called for a motion to approve the 2nd Qtr Budget Report for Fiscal Year Ending June 30, 2020. A motion was made to approve the 2nd Qtr Budget Report for Fiscal Year Ending June 30, 2020 by Director McCracken and seconded by Director Garth and carried (4-0).

The District Secretary reported that the General Manager had 79.5 hours of overtime at the end of January and over 3 weeks of vacation. She asked the board to consider paying him for 40 hours of that overtime. A motion was made to pay the General Manager 40 hours at his regular hourly rate by Director Randles and seconded by Director McCracken and carried (4-0).

Next, the District Secretary mentioned that since Director Garth had been made Treasurer he would have to be put back on as an authorized signer on the bank account. Director Garth had been removed as a signer because every time he changed his mailing address, Wells Fargo changed the mailing address for the District's accounts. A motion was made to add Robert Garth as an authorized signer for the Wells Fargo bank accounts by Director McCracken and seconded by Director Randles and carried (3-0). Director Garth abstained.

#### **Item 9 Public Comment and Non Agenda Items**

Director Randles reported that ATT would be installing a cell phone tower in the near future.

#### **Item 10 Manager's Report**

The General Manager's report was presented to the Board. The report is attached hereto and is made a part of these minutes by reference.

The General Manger reported that leaks had increased 192% since he took over as the General Manager. Gary had 105 leaks in 23 year (4.6 leaks per year) and from 2016 to 2019 there was 40 leaks (13.3 leaks per year). He attributed the increase to the age of the water distribution system.

#### **Item 11 BOARD PRESENTATIONS**

11.1 Resolution 02-20-\_\_\_\_ (326 Commendation)

The President read the title of a resolution entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREEN VALLEY COUNTY WATER DISTRICT COMMENDING DIRECTOR STEPHEN BLUCHER FOR HIS EFFORTS AND TIME GENEROUSLY GIVEN TO THE DISTRICT AND HIS EFFORTS IN DIRECTING THE OBJECTIVES OF THE DISTRICT"

A motion was made to waive full reading and adopt Resolution 02-20-326 by Director Randles and seconded by Director McCracken and carried (4-0).

11.2 Approval of notice for Board Member vacancy due to the resignation of Stephen Blucher for the unexpired term for this office ending December 3, 2021

The Board reviewed the notice. A motion was made to approve the notice for the Board Member vacancy by Director Garth and seconded by Director Randles and carried (4-0).

11.3 Utility Assistant

The Board and Staff discussed the possibility of the Utility Assistant becoming a full time position. It was suggested that this might recruit more applicants. The District Secretary had prepared a cost estimate. It was discussed this may happen in the future. There would have to be a rate increase. No action was taken.

11.4 San Francisquito Water Tank Maintenance Project

The District Secretary reported that the District's Attorney had been given the draft to review. The Attorney suggested that that the request for sealed bids go out to bid 2 – 3 months before the start of the proposed work.

**Item 12 Agenda Items for the Next Regular Meeting**

In addition to the regular agenda items, there would be the Board Member Appointment, San Francisquito Water Tank Maintenance Project and the Budget for the Fiscal Year Ending June 30, 2021.

There being no further business, Director Garth made a motion which was seconded by Director Randles and carried (4-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned. The meeting was adjourned February 13, 2020 at 8:40 P.M. The next regular meeting of the Green Valley County Water District's Board of Directors will be March 12, 2020.



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David Phillips  
President of the Board of Directors

ATTEST:



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Laura "cha" Verneti  
District Secretary (SEAL)