

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
GREEN VALLEY COUNTY WATER
DISTRICT HELD APRIL 23, 2020**

Due to Covid-19 the Regular Meeting of the Board of Directors of the Green Valley County Water District was postponed until April 23, 2020 and was held via telephone. The meeting was called to order by President Phillips at the hour of 6:00 P.M. on April 23, 2020 at the Green Valley County Water District Office. The recitation of the Pledge of Allegiance was waived.

Directors present were: Jeff McCracken, Bob Garth, Dave Phillips, Joe Randles and Chuck Lloyd. Also present were General Manager, Kevin Francis and District Secretary, Laura "cha" Verneti.

Item 5 Approval of Agenda

The President asked for a motion to approve the agenda. A motion was made to approve the agenda by Director McCracken and seconded by Director Garth and was carried (5-0).

Item 6 Approval of Minutes

The President called for a motion to approve the Regular Meeting Minutes of March 12, 2020. A motion was made to approve the Regular Meeting Minutes of March 12, 2020 by Director Randles and seconded by Director Garth and carried (5-0).

Item 7 Approval of Treasurer's Reports

The President called for a motion to approve the Cash Disbursements from 03-01-20 through 03-31-20 and to approve the Treasurer's Report of March 2020. A motion was made to approve the Cash Disbursements from 03-01-20 through 03-31-20 and to approve the Treasurer's Report of March 2020 by Director McCracken and seconded by Director Randles and carried (5-0).

The District Secretary mentioned that New Director, Chuck Lloyd needed to be added as a signer to the bank accounts. A motion was made to add Chuck Lloyd to the District's bank accounts by Director McCracken and seconded by Director Randles and carried (4-0). Director Lloyd abstained.

Item 8 Public Comment and Non Agenda Items

When GVTC Jeanine Pon asked if the district was assessing late charges, the District Secretary responded that no late charges had been assessed and that the Board would be voting on a Resolution to suspend termination of water service and fees per Governor Newsom's Executive Order N-28-20.

Director Lloyd reported that since consumption of alcohol is prohibited in front his store, people were gathering and drinking on water district property across the street. It was discussed that signs could be posted and to call or email the Supervisors Office. Director Randles would also have the GVTC send an email.

Item 9 Manager's Report

The General Manager's report was presented to the Board. The report is attached hereto and is made a part of these minutes by reference.

Item 10 BOARD PRESENTATIONS

10.1 Resolution 04-20-___ (327 Suspend Fees)

The President read the title of a resolution entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREEN VALLEY COUNTY WATER DISTRICT TO SUSPEND TERMINATION OF WATER SERVICE AND FEES"

A motion was made to waive full reading and adopt Resolution 04-20-327 by Director McCracken and seconded by Director Garth and carried (5-0).

10.2 Authorize request for lost revenues

The Board discussed the lost revenues of late charges, tag fees and disconnection of service. Because of the declaration of an emergency, some re-imbusement could be from FEMA and other state agencies. A motion made to authorize staff to investigate any available funding and authorize the President to approve by Director McCracken and seconded by Director Garth and carried (5-0).

10.3 Consideration of Alternative Payment Methods

The Board and Staff discussed different alternatives for district customers to make payments. Director Lloyd offered to assist with this project. No action was taken and will be on the agenda for the next Regular Meeting.

10.4 Consideration of Telecommunication Meetings

The District Secretary reported that it may be possible to have future meetings using ATT's Office@Hand with phones and video. Currently the office computer does not have a camera and mic but the Secretary is working on that. No action was taken.

10.5 Emergency Plan for possible staff's inability to work due to COVID19

The President was very concerned about back-ups for staff due to illness. The Secretary reported that Saralyn would be able to handle the office. At this time, there is no back-up for the General Manager. A Utility Assistant (Jason) was hired at the beginning of March but had not started yet due to COVID19. However, Jason would be available to assistant in the event of an emergency. No action was taken.

10.6 Utility Assistant

The Board stated that it was up to the General Manager to determine the start date of the new candidate. No action was taken.

10.7 San Francisquito Water Tank Maintenance Project

The District's Attorney is still working on the request for sealed bids. Several of the contractors stated they would be available in Fall 2020.

10.8 Annual Budget for Fiscal Year Ending June 30, 2021

The Board and Staff discussed the budget. There would be further discussions at the next Regular Meeting.

Item 11 Agenda Items for the Next Regular Meeting

In addition to the regular agenda items, there would be the Utility Assistant, San Francisquito Water Tank Maintenance Project, Consideration of Telecommunication Meetings and the Budget for the Fiscal Year Ending June 30, 2021.

There being no further business, Director Garth made a motion which was seconded by Director McCracken and carried (5-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned. The meeting was adjourned April 23, 2020 at 7:30 P.M. The next regular meeting of the Green Valley County Water District's Board of Directors will be May 14, 2020.



David Phillips
President of the Board of Directors

ATTEST:



Laura "cha" Verjetti
District Secretary (SEAL)