

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
GREEN VALLEY COUNTY WATER  
DISTRICT HELD MAY 13, 2021**

Due to Covid-19 the Regular Meeting of the Board of Directors of the Green Valley County Water District was called to order by President Phillips at the hour of 6:00 P.M. on May 13, 2021, at the Green Valley County Water District Office, outside with masks and with social distancing. The meeting began with the recitation of the Pledge of Allegiance.

Directors present were: Jeff McCracken, Bob Garth, Dave Phillips, Joe Randles and Chuck Lloyd. Also present were General Manager, Kevin Francis, Utility Assistant, Justin Weller and District Secretary, Laura "cha" Vernetti.

**Item 5 Approval of Agenda**

The President asked for a motion to approve the agenda. A motion was made to approve the agenda by Director Randles and seconded by Director McCracken and was carried (5-0).

**Item 6 Approval of Minutes**

The President called for a motion to approve the Regular Meeting Minutes of April 8, 2021. A motion was made to approve the Regular Meeting Minutes of April 8, 2021 by Director Lloyd and seconded by Director Randles and carried (5-0).

**Item 7 Approval of Treasurer's Reports**

The President called for a motion to approve the Cash Disbursements from 04-01-21 through 04-30-21 and to approve the Treasurer's Report of April 2021. A motion was made to approve the Cash Disbursements from 04-01-21 through 04-30-21 and to approve the Treasurer's Report of April 2021 by Director McCracken and seconded by Director Garth and carried (5-0).

**Item 8 Approval of Annual Audit**

8.1 Approval of the Final Audit Report for the Fiscal Year Ending June 30, 2019  
A motion was made to approve the final audit report for the fiscal year ending June 30, 2019 by Director McCracken and seconded by Director Randles and carried (5-0).

8.2 Approve Fedak & Brown to prepare Audit Fiscal Year Ending June 30, 2020  
A motion was to approve Fedak & Brown to prepare the Audit Fiscal Year Ending June 30, 2020 by Director McCracken and seconded by Director Lloyd and carried (5-0).

**Item 9 Public Comment and Non Agenda Items**

The Board discussed the illegal dumping at the community recycle bin. Director Randles asked if a flyer from Waste Management about what is o.k. to recycle and what is not allowed, could be included in the mailing of the Annual Letter. It was discussed that this would assist with some of the problems with the recycle bin. The District Secretary asked if Waste Management would pay for the printing and suggested something also be added to the District's Annual Letter.

The Board asked if an updated Capital Improvement Recap and Report could be provided with more information on upcoming projects.

**Item 10 Manager's Report**

The General Manager presented the report to the Board. The report is attached hereto and is made a part of these minutes by reference.

The General Manager reported that Jeff from Automation Services (SCADA) would be coming out next month to meet with Shaun Irwin to discuss having radios his property (on the west side of San Fran). After that he would be able to provide a final quote.

**Item 11 BOARD PRESENTATIONS**

**11.1 SCADA - Phase 2**

The General Manager asked to wait on approving the final project until after Jeff completed his visit and inspection of Shaun's property.

**11.2 Approval of Annual Letter**

The Board discussed the letter and including the flyer from Waste Management about recycling. A motion was made to approve the letter with a few corrections, adding a statement about the recycle bin and to include the flyer from Waste Management by Director Randles and seconded by Director Lloyd and carried (5-0).

**11.3 Approval of Notice for District Secretary Replacement**

The Board reviewed and discussed the notice that would be posted locally. Director Lloyd suggested that the notice also be posted on INDEED, a job posting website. A motion was made to approve the notice that would be posted in Green Valley, Leona Valley and Lake Hughes and on INDEED by Director Garth and seconded by Director Randles and carried (5-0).

**11.4 Budget for Fiscal Year Ending June 30, 2022**


The Board and Staff discussed items for next year's budget. No action was taken and the item would be on the agenda for the next regular meeting.

**Item 12 Agenda Items for the Next Regular Meeting**

In addition to the regular agenda items, there would be the Direct Assessment Resolution, approval of the Allocation List, Grant Projects and the Budget for the fiscal Year Ending June 30, 2022.

There being no further business, Director Garth made a motion which was seconded by Director Randles and carried (5-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned. The meeting was adjourned May 13, 2021 at 7:42 P.M. The next regular meeting of the Green Valley County Water District's Board of Directors will be June 10, 2021 at 6:00 P.M. instead of 7:00 P.M.

ATTEST:

  
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Laura "cha" Vernetti  
District Secretary (SEAL)

  
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David Phillips  
President of the Board of Directors