

**MINUTES OF A SPECIAL MEETING OF THE BOARD  
OF DIRECTORS OF THE GREEN VALLEY COUNTY  
WATER DISTRICT HELD July 6, 2022**

The Regular Meeting of the Board of Directors of the Green Valley County Water District was called to order by President Phillips at the hour of 4:04 P.M. on July 6, 2022, at 39520 Calle Cascada. The meeting began with the recitation of the Pledge of Allegiance.

Directors present were: Jeff McCracken, Dave Phillips, Joe Randles, and Anthony Castaneda. Also, present were General Manager, Kevin Francis and District Secretary, Valerie Waidner. Director Garth was absent.

**Item 5 Approval of Agenda**

The President asked for a motion to approve the agenda. A motion was made to approve the agenda by Director Randles and seconded by Director Castaneda and carried (4-0).

**Item 6 Public Comment and Non Agenda Items**

No comments from the public were made at the meeting.

**Item 7 Board Presentations**

**7.1 Projects for 2022**

Director Castaneda presented to the Board the importance of updating the office and operation system for the District. The state is requiring all utility companies to go paperless within the next 2 years. With that in mind, he mentioned that the District going digital will cut the use of paper and make the District more efficient. The district will be able to communicate through an internal data base. This will help the District be more organized and will be able to keep better records. This will also help the District save time and money.

**7.2 Website Information**

Director Castaneda continued explaining that all the Directors on the Board should have their own email address. All District business will be conducted through District's email and authorities will have access to those emails if a situation ever occurs. He also explained that based on the Brown Act, the District needs to post past approved minutes to the website. He also suggested that the District should put all information on a "Cloud Server" in order to prevent losing information in case of an emergency.

**7.3 Budget**

By updating the Operating System, it will help the District plan for future project budgets. The District will also be able to keep track of past spending and see how the money is being spent or will be spent. This will help the District become more efficient and organized. There were no decisions made at this time but will be added to the Regular Meeting agenda July 14, 2022 to continue discussing the three top topics of this meeting.

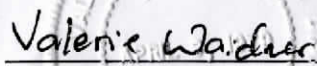
**7.4 Grant Updates**

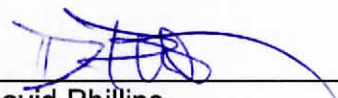
The state has approved the grant for the Hauling Water application that was submitted to the Small Community Drought Relief in April. The grant is good for two years and can only be used in the event of hauling water. This grant is to be used for emergency purposes only.

**Item 8 Agenda Items for the Next Regular Meeting**

There being no further business, Director Randles made a motion which was seconded by Director McCracken and carried (4-0), that the Special Meeting of the Board of Directors of the Green Valley County Water District be adjourned. The meeting was adjourned July 6, 2022 at 5:49 P.M. The next regular meeting of the Green Valley County Water District's Board of Directors will be July 14, 2022 at 6:00 P.M.

ATTEST:

  
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Valerie Waidner  
District Secretary  
(SEAL)

  
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David Phillips  
President of the Board of Directors