

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
GREEN VALLEY COUNTY WATER  
DISTRICT HELD September 9, 2021**

The Regular Meeting of the Board of Directors of the Green Valley County Water District was called to order by President Phillips at the hour of 6:02 P.M. on September 9, 2021, at the Green Valley County Water District Office. Due to Covid 19, the meeting was held outside with masks and social distancing. The meeting began with the recitation of the Pledge of Allegiance.

Directors present were: Jeff McCracken, Dave Phillips, Joe Randles and Chuck Lloyd. Also, present were General Manager, Kevin Francis and District Secretary, Valerie Waidner. Director Garth was absent.

**Item 5 Approval of Agenda**

The President asked for a motion to approve the agenda. A motion was made to approve the agenda by Director Lloyd and seconded by Director McCracken and was carried (4-0).

**Item 6 Approval of Minutes**

The President called for a motion to approve the Regular Meeting Minutes of August 12, 2021. A motion was made to approve the Regular Meeting Minutes of August 12, 2021 by Director Randles and seconded by Director Lloyd and carried (4-0).

**Item 7 Approval of Treasurer's Reports**

The President called for a motion to approve the Cash Disbursements from 08-01-21 through 08-31-21 and to approve the Treasurer's Report of August 2021. A motion was made to approve the Cash Disbursements from 08-01-21 through 08-31-21 and to approve the Treasurer's Report of August 2021 by Director McCracken and seconded by Director Randles and carried (4-0).

District Secretary brought to the board's attention on our current finances. The board discussed the circumstances and will keep a close watch on spending. District Secretary will provide a excel sheet showing the spending breakdown for 2021 for the January 2022 meeting.

A Grant Team has been formed and is activity searching for grants that will help us fund projects. The District Secretary will continue to research grants for the District.

**Item 8 Public Comment and Non Agenda Items**

A member of the public who attended the meeting asked about doing a test run for hauling water. The Board informed the public we have been discussing a test and will actively push for a test run.

**Item 9 Manager's Report**

The General Manager presented his report to the Board. The report is attached hereto and is made a part of these minutes by reference.

The General Manger asked for the Directors help in case there is a fire. Director McCracken, Director Randles and Director Phillips volunteered and will be shown the procedure to help if this matter arises.

He also brought to the Directors attention that the back shed needs to have its roof replaced. Currently the General Manager is unable to complete this task and asked the Board if he could get a quote from Will Barber to reroof the shed. Director Phillips approved this request along with the other Directors present. A status update will be provided the next meeting.

Due to recent events regarding out past Utility Assistants health, the General Manager requested a medical checkup and a required background check be provided before hiring. The board agreed to the request

#### **Item 10 BOARD PRESENTATIONS**

10.1 Resolution 09-21-\_\_\_ (337 Commendation)

The President read the title of a resolution entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREEN VALLEY COUNTY WATER DISTRICT THANKING GARY ALMSTED FOR THE GRACIOUS DONATION OF HIS TIME AND SERVICES AS GENERAL MANAGER."

A motion was made to waive full reading and adopt Resolution 09-31-337 by Director McCracken and seconded by Director Randles and carried (4-0).

10.2 Resolution 09-21-\_\_\_ (338 Commendation)

The President read the title of a resolution entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREEN VALLEY COUNTY WATER DISTRICT THANKING LAURA VERNETTI FOR THE DONATION OF HER TIME AND SERVICES AS DISTRICT SECRETARY."

A motion was made to waive full reading and adopt Resolution 09-31-338 by Director Randles and seconded by Director McCracken and carried (4-0).

10.3 Resolution 09-21-\_\_\_ (339 Fines for Excessive Purpose)

The President read the title of a resolution entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREEN VALLEY COUNTY WATER DISTRICT CLARIFYING THE DEFINITION OF EXCESSIVE PURPOSE IN ORDINANCE 2-17-37, SECTION F."

A motion was made to waive full reading and adopt Resolution 09-31-339 by Director Lloyd and seconded by Director McCracken and carried (4-0).

#### **Item 11 Adjournment to CLOSED SESSION**

Director Lloyd made a motion which was seconded by Director McCracken and carried (4-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned to CLOSED SESSION to discuss Agenda Item 12.1 Utility Assistance Insurance Coverage (Pursuant to California Code Section 54956.7). The meeting was adjourned to CLOSED SESSION at 7:09 P.M.

#### **Item 13 Adjournment to OPEN SESSION**

Director McCracken made a motion, which was seconded by Director Randles and carried (4-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned to OPEN SESSION. The meeting was adjourned to OPEN SESSION at 7:16 P.M.

**Item 14 Agenda Items for the Next Regular Meeting**

The president reported, that the board in closed session, approved the Utility Assistant Insurance Coverage be covered until the end of September.

In addition to the regular agenda items, there will be an update on Resolution 9-21-339 on whether we are legally allowed to send out first violation notices to customers who use 23 or more units.

District Secretary will include an update on gathering grant information.

Interviews for the open Director position may be included as an agenda item. We will extend the deadline for applicants to turn in a resume for the vacant Director position.

We will also include a Resolution for Director Lloyd for thanking for his time as a Director for the Green Valley County Water District.

There being no further business, Director Lloyd made a motion which was seconded by Director McCracken and carried (4-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned. The meeting was adjourned September 9, 2021 at 7:23 P.M. The next regular meeting of the Green Valley County Water District's Board of Directors will be October 14, 2021 at 6:00 P.M.



David Phillips  
President of the Board of Directors

ATTEST:



Valerie Waidner  
District Secretary  
(SEAL)