

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
GREEN VALLEY COUNTY WATER  
DISTRICT HELD November 11, 2021**

The Regular Meeting of the Board of Directors of the Green Valley County Water District was called to order by President Phillips at the hour of 6:02 P.M. on November 11, 2021, at the Green Valley County Water District Office. Due to Covid 19, the meeting was held outside with masks and social distancing. The meeting began with the recitation of the Pledge of Allegiance.

Directors present were: Jeff McCracken, Dave Phillips, Joe Randle and Bob Garth. Anthony Castaneda was present but arrived later on in the meeting. Also, present were General Manager, Kevin Francis and District Secretary, Valerie Waidner.

**Item 5 Approval of Agenda**

The President asked for a motion to approve the agenda. A motion was made to approve the agenda by Director McCracken and seconded by Director Garth and carried (4-0).

**Item 6 Approval of Minutes**

The President called for a motion to approve the Regular Meeting Minutes of October 14, 2021. A motion was made to approve the Regular Meeting Minutes of October 14, 2021 by Director Randles and seconded by Director McCracken and carried (4-0).

**Item 7 Approval of Treasurer's Reports**

The President called for a motion to approve the Cash Disbursements from 10-01-21 through 10-31-21 and to approve the Treasurer's Report of October 2021. A motion was made to approve the Cash Disbursements from 10-01-21 through 10-31-21 and to approve the Treasurer's Report of October 2021 by Director Randles and seconded by Director McCracken and carried (4-0).

The President called for a motion to approve the 1<sup>st</sup> Qtr Budget Report for the Fiscal Year Ending June 30, 2022. A motion was made to approve the 1<sup>st</sup> Qtr Budget Report for the Fiscal Year Ending June 30, 2022 by Director McCracken and seconded by Director Garth and carried (4-0).

The President and the District Secretary contacted Wells Fargo to gather information about getting a loan for a new or used Utility Vehicle. However, the amount the district was requesting was not enough to get a loan. Wells Fargo did offer a line of credit. The District Secretary will need to research the line of credit for more information. The Board would like to know the stability of the interest. Will the interest remain the same each month or will it change. They would also like to know the monthly fees. The Board is interested in the line of credit as a backup plan in case of an emergency. Director Randles also offered to put the utility vehicle in his name but due to liability issues the Board felt that would not be a good idea.

The President called for a motion to approve adding the District Secretary to the bank account. A motion was made to approve adding the District Secretary to the bank account by Director Garth and seconded by Director McCracken and carried (4-0).

The District Secretary provided a list to the Board of Directors of customers who have not paid into their account for a number of years. These properties also have been

locked off before the start of the pandemic. The Board would like the District Secretary to put a lien the properties that are not paying. This will make sure the district will be paid if the residence is sold. The District Secretary will do research on how to file liens. The District Secretary will also research if there is any information in the ordinances that discusses customers who do not pay their balances. Is there any restrictions on pulling their meter from their property and giving it to the first person on the meter request list. She will also provide a more detailed list on the customers who are not paying their balances.

The Grants Committee had a meeting with the EPA for grant assistance. The meeting went well and was encouraging. The committee will continue to keep in contact with the EPA for more assistance. The Committee is also in contact and trying to set up an in-person meeting with Supervisor Barger's staff. The General Manager asked if he should contact Forestry regarding a meter exchange along with a hydrant. The Forestry would be assisting the district with the Pipeline project. With Forestry help, the district will be able to have a higher chance receiving grant funding. They will also be able to help work with other county departments that are involved with the project. The Board indicated that would be a good course of action for him to get in touch with Forestry.

### **Item 8 Public Comment and Non Agenda Items**

It was requested by an audience member that the District's monthly meetings need to be more publicized. Currently the district posts the agenda on the District's website, the District's office, Heart and Soul and the Backroads Market. The District Secretary offered to post the agenda on the local Facebook Community Page (Our Mountain 411) so more residents are aware of our meetings.

### **Item 9 Manager's Report**

The General Manager presented his report to the Board. The report is attached hereto and is made a part of these minutes by reference.

The General Manager reported that Juan Arriola, the District's contact with the State Water Resources Control Board, is coming to visit in November. The General Manager would like to schedule the Bi-Annual System Inspection with the directors before Juan's arrival so they are informed on his progress with the wells and tanks.

Before Juan's arrival, the General Manager will continue to work on the construction of the front office.

The General Manager also reported that there has been no recharge on the wells. Without rain, the district is looking at hauling water for the community by January or February. The President has requested the District Secretary to start including static levels of the wells on the General Managers report.

Due to the lack of rain and no recharge with the wells, there is a possibility the District is heading into Stage 4 of the Water Conservation Measures. This would put the District in the Emergency Stage which would allow the District to start hauling water.

Stage 4 Conservation Measures is referenced from Ordinance 2-17-37.

"Stage 4 Extreme Water Emergency

(a) A Stage 4 shortage shall be declared whenever the Board of Directors of the Green Valley County Water District determines that it is likely the District will suffer a catastrophic shortage in its water supplies.

(b) During Stage 4 shortage, the restrictions listed in part (2) of this Paragraph F, remain mandatory and that there shall be no residential outside watering of lawns or landscaping at any time with GVCWD water; and

(c) No customer shall make, cause, use or permit the use of water from the Green Valley County Water District for any excessive purpose as determined by Resolution of the Board of Directors."

Entering Stage 4 will be discussed in more detail at the December 9<sup>th</sup> meeting.

**Item 10 BOARD PRESENTATIONS**

**10.1 Review of Water Rates**

The President would like to discuss raising water rates before the District's next increase in September 2022. Currently the district's water rates are at \$85 minimum basic rate of 800 cubic feet. There is an additional \$11 for each 100 cubic feet over 800. This district's billing period is for every 2 months. The rates will change in September 2022 to \$90 minimum basic rate of 800 cubic feet. There will be an additional \$12 for each 100 cubic feet over 800. This will be included on the December agenda to discuss in more detail.

**10.2 Request to Address the Board from David and Laurie Millard regarding Resolution 9-21-339: Issuing fines to customers who use 23 units and above**

According to Ordinance 2-17-37: "Upon the filing by a customer of a written request for relief with the General Manager, the General Manager shall take such steps as he or she deems reasonable to resolve the written request for relief as set forth in the Resolution. The decision of the General Manager may be appealed to the Board of Directors of the District." Once a decision has been made by the General Manager, the District Secretary will write a letter informing the customer of the verdict. It will be determined case by case

**Item 11 Agenda Items for the Next Regular Meeting**

In addition to the regular agenda items, there will be the updates issuing liens, Wells Fargo line of credit, review of rates, stage 4 of water conservation measures and CalPERS pension 115 trust.

District Secretary will include an update on gathering grant information.

There being no further business, Director Garth made a motion which was seconded by Director McCracken and carried (5-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned. The meeting was adjourned November 11, 2021 at 7:27 P.M. The next regular meeting of the Green Valley County Water District's Board of Directors will be December 9, 2021 at 6:00 P.M.



David Phillips  
President of the Board of Directors

ATTEST:



Valerie Waidner  
District Secretary  
(SEAL)