

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
GREEN VALLEY COUNTY WATER  
DISTRICT HELD December 9, 2021**

The Regular Meeting of the Board of Directors of the Green Valley County Water District was called to order by President Phillips at the hour of 6:00 P.M. on December 9, 2021, at 16003 Spunky Canyon Road. Due to Covid 19, the meeting was held outside with masks and social distancing. The meeting began with the recitation of the Pledge of Allegiance.

Directors present were: Jeff McCracken, Dave Phillips, Joe Randle and Bob Garth. Also, present were General Manager, Kevin Francis and District Secretary, Valerie Waidner. Director Castaneda was absent.

**Item 5 Approval of Agenda**

The President asked for a motion to approve the agenda. A motion was made to approve the agenda by Director Randles and seconded by Director McCracken and carried (4-0).

**Item 6 Approval of Minutes**

The President called for a motion to approve the Regular Meeting Minutes of November 11, 2021. A motion was made to approve the Regular Meeting Minutes of November 11, 2021 by Director McCracken and seconded by Director Garth and carried (4-0).

**Item 7 Approval of Treasurer's Reports**

The President called for a motion to approve the Cash Disbursements from 11-01-21 through 11-30-21 and to approve the Treasurer's Report of November 2021. A motion was made to approve the Cash Disbursements from 11-01-21 through 11-30-21 and to approve the Treasurer's Report of November 2021 by Director McCracken and seconded by Director Garth and carried (4-0).

The Grants Committee had a meeting with the Los Angeles County Public Works, Water Division. According to Public Works, the District is not eligible for grants by not being a disadvantaged community. The District will continue to meet with Public Works to discuss help regarding for the District's projects.

**Item 8 Public Comment and Non Agenda Items**

There were no public comments.

**Item 9 Manager's Report**

The General Manager presented his report to the Board. The report is attached hereto and is made a part of these minutes by reference.

The General Manager reported that Juan Arriola, the District's contact with the State Water Resources Control Board did not come to visit the District in November. However, the Bi-Annual System Inspection with the directors has been completed. He is also continuing to work on the front office before Juan's visit.

The General Manager also reported that there has been no recharge to the wells. The wells water production continues to drop. The District will need to get at least 20 inches of rain in order to see any recharge. Well 6 and 12 are the District's best wells.

The District is beginning to see more turbidity in the wells. Under current conditions, The District anticipates the need to haul water by April.

The General Manager requested approval from the Board to purchase necessary equipment for Spunky Booster in anticipation of hauling water. He said the equipment would cost up to \$1,000. The Board of Directors felt this was a necessary purchase and approved his request.

The cost of Chlorine has been going up due to supply chain issues. The General Manager requested searching for new sources who can provide the Chlorine.

### **Item 10 BOARD PRESENTATIONS**

#### **10.1 Resolution 12-21-\_\_\_ (342 WTR CONV)**

The President read the title of a resolution entitled:

**"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GREEN VALLEY COUNTY WATER DISTRICT REPEALING STAGE 2–STRICT VOLUNTARY WATER CONSERVATION MEASURES AND IMPOSING STAGE 4–EXTREME WATER EMERGENCY AS PROVIDED BY ORDINANCE 02-17-37 RELATING TO WATER CONSERVATION**

A motion was made to waive full reading and adopt Resolution 12-21-342 by Director Randles and seconded by Director McCracken and carried (4-0).

The Secretary was instructed to prepare and mail a notice to all District customers that Stage 4 is now in effect. The notice will also be posted at local stores, the District website and on a local community Facebook page (Our Mountain 411) to inform customers of the current water conservation stage change. A few suggestions were recommended to add to the notice, such as for customers to install water tanks. This will allow customers to water their outside plants without penalty from the District. Another suggestion was to add tips on how to save water.

#### **10.2 Resolution 12-21-\_\_\_ (343 Loans/Grants)**

The President read the title of a resolution entitled:

**"A RESOLUTION OF THE BOARD OF THE GREEN VALLEY COUNTY WATER DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR HAULING WATER"**

A motion was made to waive full reading and adopt Resolution 12-21-343 by Director McCracken and seconded by Director Randles and carried (4-0).

#### **10.3 Resolution 12-21-\_\_\_ (344 Loans/Grants)**

The President read the title of a resolution entitled:

**"A RESOLUTION OF THE BOARD OF THE GREEN VALLEY COUNTY WATER DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR ADDITIONAL WELL SITE"**

A motion was made to waive full reading and adopt Resolution 12-21-344 by Director Garth and seconded by Director McCracken and carried (4-0).

10.4 Resolution 12-21-\_\_\_ (345 Loans/Grants)

The President read the title of a resolution entitled:

“A RESOLUTION OF THE BOARD OF THE GREEN VALLEY COUNTY WATER DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR PIPELINE PROJECT”

A motion was made to waive full reading and adopt Resolution 12-21-345 by Director Randles and seconded by Director Garth and carried (4-0).

10.5 The discussion for Review of Water Rates has tabled due to the possibility of hauling of water.

10.6 The Board decided against changing anything regarding CalPERS Pension 115 Trust. The District is currently limited on funds and cannot put any extra money in to the program at this time.

10.7 and 10.8 The District has had some difficulty getting information from Wells Fargo. Due to these difficulties, the District is looking into switching banks. The District Secretary did some research and the Board agreed contacting US Bank. Once signed up with US Bank, the District will be able to look into a loan or a line of credit to help purchase a new or used utility vehicle.

10.9 A community member suggested to contacting First American Title to gather documents on customers the District wants to put a lean on. The District needs to ask our attorney if we need to do a resolution for each residence we want to put a lean on or if the District can generate one resolution which covers all the customers. The Secretary will need to do more research on how to put leans on residences that not paying their balances owed.

10.10 Sandy Irwin offered her services to have a local notary at the district. She would come in one or two times a month to perform any requests from the community. This used to be a service the District used to provide with the last District Secretary. The new District Secretary is not a notary and this service is not available anymore. The Board of Directors did not feel that this is a service that should be provided by the District and should not be held at the District Office.

**Item 11 Adjournment to CLOSED SESSION**

Director Garth made a motion which was seconded by Director McCracken and carried (4-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned to CLOSED SESSION to discuss Agenda Item 12.1 District Secretary Salary/Benefits for 2021/2022 (pursuant to California Code Section 54956.7). The meeting was adjourned to CLOSED SESSION at 7:37 P.M.

**Item 13 Adjournment to OPEN SESSION**

Director Randles made a motion, which was seconded by Director Garth and carried (4-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned to OPEN SESSION. The meeting was adjourned to OPEN SESSION at 7:45 P.M.

**Item 14 Report to public of CLOSED SESSION**

The President reported the Board action taken during the CLOSED SESSION as follows:

A motion was made to increase the District Secretary's salary to \$20.50 per hour. They will revisit salaries in six months during the June Meeting when the Board discusses Salary Increases. The vote tally was 4-0.

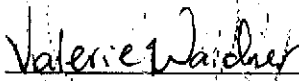
**Item 15 Agenda Items for the Next Regular Meeting**

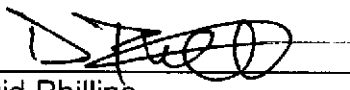
In addition to the regular agenda items, there will be update on bank switch with line of credit/loan information and 2nd Quarter Budget Report.

District Secretary will include an update on gathering grant information.

There being no further business, Director Garth made a motion which was seconded by Director McCracken and carried (4-0), that the Regular Meeting of the Board of Directors of the Green Valley County Water District be adjourned. The meeting was adjourned December 9, 2021 at 7:48 P.M. The next regular meeting of the Green Valley County Water District's Board of Directors will be January 13, 2022 at 6:00 P.M.

ATTEST:

  
\_\_\_\_\_  
Valerie Waidner  
District Secretary  
(SEAL)

  
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David Phillips  
President of the Board of Directors