



SECTION 9

REGULATIONS CONCERNING RENDERING AND PAYMENT OF BILLS

Section 9 RENDERING AND PAYMENT OF BILLS

Rendering of Bills

Bills for service will be rendered each customer on a monthly or bimonthly basis at the option of the District, unless otherwise provided in the rate schedules.

1. Metered Service
 - a. Meters will be read at regular intervals for the preparation of periodic bills and as required for the preparation of opening bills, closing bills and special bills.
 - b. The opening bill for metered service will not be less than the established monthly minimum or readiness to serve charge for the service. Any amount paid in excess of the prorated charges otherwise applicable to the opening period will be credited against the charge for the succeeding regular billing period, except that no such credit shall accrue if the total period of service is less than one month.
 - c. It may not always be practicable to read meters at intervals which will result in billing periods of equal numbers of days.
 - (1) Should a monthly billing period contain less than 27 days or more than 33 days a pro rata correction in the amount of the bill will be made.
 - (2) The charge for metered service for a bimonthly period will be computed by doubling the monthly minimum or readiness to serve charge and the number of cubic feet to which each block rate is applicable on a monthly basis.
 - (3) For billing periods other than monthly or bimonthly adjustments will be made proportionate to that for a monthly billing period.
 - d. Bills for metered service will show at least the reading of the meter at the end of the period for which the bill is rendered, the meter constant, if any, the number and kinds of units, and date of

1 the current meter reading.

2 (e) Each meter on a customer's premises will be con-
3 sidered separately and the readings of two or
4 more meters will not be combined except where
5 combination of meter readings is specifically
6 provided for in the applicable rate schedule,
7 or where the District's operating convenience
8 or necessity may require the use of more than
9 one meter or a battery of meters. In the latter
10 case, the monthly minimum or readiness to serve
11 charge will be prorated from the monthly minimum
12 or readiness to serve charges of the applicable
13 rate schedule upon the basis of a meter size
14 equivalent in diameter to the total combined
15 discharge areas of such meters.

9 2. Flat Rate Service

- 10 a. Bills for flat rate service are payable in advance.
11 b. The opening bill for flat rate service will be
12 the established monthly charge for the service.
13 Any amount paid in excess of the prorated charges
14 otherwise applicable to the opening period will
15 be credited against the charge for the succeeding
16 regular billing period, except that no such credit
17 shall accrue if the total period of service is
18 less than one month.
19 c. For billing periods other than monthly, the charge
20 for flat rate service will be computed by multi-
21 plying the monthly charge by the number of months
22 in the billing period.

18 3. Proration of Bills

- 19 a. The charges applicable to opening periods, closing
20 bills and bills rendered for periods corresponding
21 to less than 27 days or more than 33 days for
22 monthly billing periods will be computed as follows:

22 (1) Metered Service

23 The amount of the minimum charge (and the
24 quantity allowed therefor) or the readiness
25 to serve charge and the quantity in each
26 of the several quantity rate blocks will
27 be prorated on the basis of the ratio of the
28 number of days in the period to the number
of days in an average billing period. The
measured quantity of usage will be applied
to such prorated amounts and quantities.

(2) Flat Rate Service

The billing period charge will be prorated on the basis of the ratio of the number of days in the period to the number of days in an average billing period.

(3) Average Billing Period

The number of days in an average billing period is defined as 365 divided by the number of billing periods in a year. (It is 30.4 days for a monthly billing period.)

6-84-12 "B. Payment of Bills

1. Bills for service are due and payable upon presentation and payment may be made at the offices of the District or to any representative of the District authorized to make collections. Collection of closing bills can be made at the time of presentation.

2. If a bill is not paid within 30 days from the date of the bill, then a late payment fee in the amount of \$10.00 shall accrue. An additional \$10.00 late payment fee shall likewise accrue each successive 30 day period thereafter that the bill is not paid in full."